**Jubilee Allotment Association**

**AGM**

**Minutes of Meeting Date: 24th February 2015**

**7:30pm at The Knaresborough Working Men’s Club**

**Present:**

(Acting Chair) Wendy Sanderson, (Acting Secretary) Vicky Newell, (Treasurer) Richard Fryer,

(Committee Members) Jane Fryer, Bridget Watts, Mike Broomes

(Members) Dougie Notman, Marjory Midgley, Jamie Hetherington, Richard Bradley, Irene Taylor, Mrs Dixon, Henry Norris, Sarah Norris, Sarah Smith, Kevin Tubby, Mick Morby, John Blanchfield, Mr Cook, Charles Pickford, Emma Pickford, Claire Laidler, Simon and Rosie Crawford, Conrad Plowman.

**Opening:**

The chair opens the meeting at: 7:45pm, apologies for the queues at the bar! Wendy welcomed everyone to the meeting and was pleased with the turnout.

**1. Apologies**

Alison Organ, Julia Harrison, Derek Gywnn and Open Country David Shaftoe.

**2. Minutes of the AGM 12th March 2015**

These have been put up on the notice board at the allotments. The minutes were proposed as being a true representation of the meeting by Richard Bradley and seconded by Richard Fryer.

**3. Chairman’s Report**

Wendy did a small presentation about the history of allotments and the allotment calendar with several interesting pictures projected on a screen.

Key Points:

* Water at the allotments. The committee have discussed buying large water containers to collect water with a funnel system to aid water capture. These would be placed down the main path for plot holders to use. We have no access to mains water so this is one solution.
* Kings seeds. Wendy explained that for every order the Jubilee Allotments receives money back. Also a typical packet of seeds from Kings is 60p opposed to buying seed at a supermarket which can be £2.50 a packet. So plot holders will make a saving too. Wendy brought some seed orders that were still left for collection.
* Wendy explained the history behind the Turner sketch which is found on our letterhead.
* Wendy finished by explaining the committee’s aim/mission statement:

“***Our aim as a committee is to promote a relaxed and friendly environment to enjoy our gardening.”***

No one at the allotments is to say anyone is a bad gardener. Everyone should offer help to each other. The more we talk about gardening the more we can help each other.

**4. Treasurer’s Report**

A copy of the association’s summary of accounts was made available to all members at the meeting. Richard Fryer explained the information.

Key Points:

* A strimmer was purchased this year (A lawn mower was discussed but the committee decided against it due to financial reasons)
* The accounts are healthy, we are able to cover all liabilities, planned spending and have a decent amount remaining for unforeseen expenses
* The road into the allotment will need work shortly so we need to ensure we have funds for this.
* Also Water stations will need constructing and we will need to purchase large water containers
* A question was asked about the gazebo expense, this was paid out to Doug Notman as he used his own gazebo at an event and it was damaged beyond repair so the committee agreed to reimburse him
* Conrad mentioned that the Council have given us £1000 to install a water system, Richard explained that most of this money has been used on purchasing wood for the water stations
* Richard explained that the Council have held the rates the same for this year. Conrad was delighted with this and hoped that rents would not be raised in years to come. The Council have to advise the committee in November if they wish to increase the rates. Doug thought that the rates were fixed for 5 years. Wendy thanked all those for their comments and said the new committee would work hard to ensure the Council holds their rates. Richard also mentioned that the Council send an agreement back every time they send an invoice in May/June.

**5. Changes to the rules regarding Non-Compliance Procedures**

The rules had been sent out to members prior to the meeting with the changes clearly highlighted in red. Copies were made available at the meeting. The amendments to the rules related to:

**7 Trees and Hedges**

7.1 Perimeter Hedges are to be cut and trimmed as necessary by the JAA. Existing trees are not to be cut down or damaged in any way.

7.5 No more hedges are to be planted on individual plots and existing hedges to be trimmed to 1 metre high by 30cm wide.

**13 Waiting Lists**

13.6 A plot holder may request additional plots up to and no more than 210 sq m (triple plot), they will then be added to the waiting list and when their name reaches the top of the list and a plot comes available they will be offered a plot but only if their existing plot is clean and free of weeds and rubbish and in a good state of cultivation. Except in the case of an adjoining plot when priority may be given.

It was also proposed that the three letters sent out to plot holders as warning letters be amended to avoid upset.

Members voted unanimously to accept these changes. Conrad Plowman proposed them and Jane Fryer seconded them.

**6. Motions**

Henry Norris raised the following motion:

Status of lawn mower

Can we be updated on when the committee will invest in a lawn mower or can the committee take control of making sure the grass paths and the area at the end of the plot is cut on a regular basis?

It was agreed that the new committee would review the lawn mower situation after the AGM. This issue will be added to the first agenda for the new committee.

**7. Sub-Committee Reports**

**7.1 Events Sub-Committee Report** presented by Bridget Watts

Key Points:

* Two maintenance days held this year. A big thank you to those who helped. A special thank you to Mark and Lisa who provided bacon butties and Vicky who made cakes.
* Thanks were given to all who attended the BBQ in July; we made £186.00 in profit. Mike Prest was thanked for his great talk and thanks again to Mark, Lisa, Hannah, Doug and Vicky for all their help with the event. Hopefully this will be repeated, date TBC.
* The more plot holders and their families attend these events the more money we can raise.
* We are hoping to hold a quiz this year but any ideas plot holders have would be gratefully received.
* Conrad offered to ask Mike Prest what dates he might be available for a summer talk at our next BBQ.

**7.2 Grants Sub-Committee Report** presented by Conrad Plowman

Key Points:

* Conrad felt that this committee was not required this year as there was nothing specific to raise funds for. They do not fund raise but apply for grants which is different from the events committee.

**7.4 Sub-Committee Nominations**

Wendy asked for volunteers to join the various sub-committees. The more volunteers the less of our own time is taken up doing committee work.

**Events Sub-Committee**

Existing members;

Doug Notman, Mark Wilson, Lisa Wilson, Vicky Newell

Mike Miller to join the events committee

**Grants Sub-Committee**;

Existing members;

Conrad Plowman, Marjory Midgley, Patrick Organ and Margaret Dixon

**Maintenance Sub-Committee**

Jamie Hetherington, Claire Lardler, Henry Norris, John Blanchfield

**Website Committee**

John Freestone to join this sub-committee

Anyone interested in joining any of the above sub-committees should email the committee: committee@jubileeallotments.co.uk

**8. Election of Committee Members**

The chair informed the meeting that Bridget Watts would be standing down from the committee. The whole committee thanked her for all her hard work and commitment.

**Existing Committee Members**

Wendy Sanderson (Acting Chair) Richard Fryer (Treasurer), Vicky Newell, Jane Frye, Mike Broomes.

Newly Elected Committee Members:

Chas Pickford, Emma Pickford, Doug Notman, Jamie Hetherington and Mike Miller

Members voted unanimously for the above committee members to serve until the next AGM. Conrad proposed and Doug seconded.

**10. Closing Comments**

Wendy was thanked for her outstanding work as acting chair for the association during difficult times when we lost a chair half way through the year. Wendy thanked the committee for their support. Thanks to Richard, Bridget, Jane and Vicky she couldn’t have coped with out their hard work. Well done to all. Bridget, Wendy and Vicky were presented with gifts of thanks.

**Date and Place of AGM:**

2016 AGM date, venue and time to be agreed

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**Committee Members met straight after the AGM**

**Present:**, Wendy Sanderson, Doug Notman, Mike Broomes, Jane Fryer, Richard Fryer, Marjory Midgley, Vicky Newell, Chas Pickford, Emma Pickford, Claire Lardler, John Blanchfield, Henry Norris, Jamie Hetherington and Mike Miller

**1. Election of Officers**

**Chair:** Doug Notman was proposed by Wendy Sanderson and seconded by Mike Broomes. Doug accepted the position.

**Vice Chair:** Wendy Sanderson remains in this position

**Treasurer:** Richard Fryer remains in this position

**Secretary:** Vicky Newell proposed by Doug Notman and seconded by Henry Norris. Vicky accepted the position.

Next Committee Meeting: **Wednesday 11th March at 7:30pm. Venue: Knaresborough Working Men’s Club**