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**Jubilee Allotment Association**  
**AGM**  
**Minutes of Meeting Date: 12<sup>th</sup> March 2014**  
**7:30pm at The Knaresborough Working Mans Club**

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**Present:**

(Chair) Dougie Notman, (Secretary) Marjory Midgley, (Treasurer) Richard Fryer, (Committee Members) Richard Bently, Paul Davis, Vicky Newell, Bridget Watts. (Members) Jamie Hetherington, Jane Fryer, Richard Bradley, Carol Bradley, Diane Shaw, Paul Shaw, Irene Taylor, Brent Dixon, Margaret Dixon, Chic Thorburn, Lorraine Sincock, Simon Gibson, Sarah Smith, Kevin Tubby, Geoff Dickens, Norma Dickens, Mike Broome, Mick Morby, J. Blanchfield, Kevin King, M. Baker, T.W Storey, J.V Storey, Alison Organ, Lajos Szeplaki.

**Opening:**

The chair opens the meeting at: 7:30pm

**1. Apologies**

Wendy Sanderson, Mike Wainwright, Alan Gilbert, Kevin Lodge, Patrick Organ, Conrad Plowman.

**2. Minutes of the AGM 18<sup>th</sup> March 2014**

Proposed as being a true representation of the meeting by Dougie Notman and seconded by Norma Dickens.

**3. Chairman's Report**

Key Points:

- Thanks were given to Patrick Organ for his time on the committee as treasurer and to Lynton Andrew. Both had been on the committee since the start and their work setting up the association and site was appreciated. Thanks were also given to Diane Shaw who contributed a great deal to the committee, managing plot allocations, collection of rents and much more besides.
- The many reasons for having an allotment were discussed leading to the many different needs and views of plot holders. It is hoped that the chair and committee provide good support for these needs and views.
- Thanks were given to the events committee for their success and to everyone who supported the 2014 BBQ and Seed Sale. The events committee help with our funds greatly as does the selling of seeds from the Kings catalogue. Thanks to Wendy Sanderson for all her work organising orders for Kings.
- Projects such as the deer fencing; the composting area; composting toilet; water harvesting stations; communal shed were summarised. Thanks was given to all those who came to the working parties and helped on site. Thanks were also given to the grants sub-committee for the money raised so far for these projects.
- Investigation into installing a water supply to the site is still on going. The feasibility of a borehole was raised; this is an option that the committee are planning to investigate further.
- Problems we face such as break ins, waterlogging and the weather were outlined. Against any odds the plots are looking good. We received the top award in Yorkshire in Bloom and did very well in Knaresborough in Bloom with Richard Bently receiving the gold award and Wendy Sanderson receiving the silver. The smart water forensic marking kits were discussed to help secure items if stolen from plots on the site

- It was pointed out that up until now we have not had any rent increases, we had a three year agreement with Knaresborough Town Council (KTC) which stated the Jubilee Allotment Association would pay them £3,800 from rental income. This has now come to an end and KTC will now review the amount we pay to them annually.

#### **4. Treasures Report**

A copy of the association's summary of accounts was made available to all members on our website prior to the meeting. Printed copies were made available at the meeting.

Key Points:

- The accounts are healthy; we are able to cover all liabilities, planned spending and have a small amount remaining for unforeseen expenses.

#### **5. Changes to the rules regarding Non-Compliance Procedures**

The rules had been sent out to members prior to the meeting with the changes clearly highlighted in yellow. Copies were made available at the meeting. Having recently had to deal with non-compliance it was found that there were loopholes in the wording of the rules, these have now been amended.

Members voted unanimously to accept these changes.

#### **6. Motions – non-received.**

#### **7. Sub-Committee Reports**

##### **7.1 Events Sub-Committee Report** presented by Vicky Newall

Key Points:

- Thanks were given to all who attended the BBQ on 14th July; we made £174.86 in profit. The event was well received and we would like to repeat it again this year. Mike Prest was thanked for his great talk and Mark & Lisa Wilson were thanked for all their help. Dougie Notman was thanked for cooking.
- £56.69 was raised at a seed swap held on 19th May. Rather than repeat this event this season we are hoping to have an old style fete in autumn, with vegetable competitions, some that children can enter, along with a soup kitchen.
- The money raised so far is going towards buying a new lawn mover for the allotment. We hope you will support our events and help us to raise more money during the 2014 season.

##### **7.2 Grants Sub-Committee Report** presented by Marjory Midgley

Key Points:

- During the 2013 season we received £250 funding from the Lions Community Fund. This money was spent on providing composting facilities on the site.
- No other funding was applied for as we were still working on other funded projects from 2012, such as Improving Access with money received from the Lottery (£9,846 Composting Loo, Benches); erecting the deer fencing with money received from KTC who also provided funding for the installation of water harvesting stations.
- Since the site opened in spring 2011, we have managed to secure funding from grants totalling £13,396.00
- Work on existing projects is now largely completed. The association can now access the site and requirements and where necessary further funding can be looked into, there are many organisations from whom we can apply for funding, however projects we carry out have to fit in with the funding organisations own aims and objectives. When we are successful in securing funding we desperately need volunteers to help with the site improvements. The need for a communal

greenhouse was raised; the committee will look into the possibility of this and planning permissions.

#### **7.4 Sub-Committee Nominations**

##### **Events Sub-Committee**

Existing members;

Mark Wilson, Lisa Wilson, Bridget Watts, Vicky Newall

##### **Grants Sub-Committee;**

Conrad Plowman, Marjory Midgley

Margaret Dixon joined this sub committee.

##### **Maintenance Sub-Committee**

Existing members:

Mike Wainwright, Richard Bently.

Anyone interested in joining any of the above sub-committees should email the committee: [committee@jubileeallotments.co.uk](mailto:committee@jubileeallotments.co.uk)

#### **8. Election of Committee Members**

The chair informed the meeting that Paul Davis would be standing down from the committee. It was confirmed that Dougie would be standing down from the position of chair and from the committee and that Marjory would be standing down from the position of secretary, but would remain on the committee for a short time.

##### **Existing Committee Members**

Richard Bentley, Richard Fryer (Treasurer), Marjory Midgley, Vicky Newell, Wendy Sanderson, Vicky Newell, Mike Wainwright, Bridget Watts.

Newly Elected Committee Members:

David Watkins, Jane Fryer, Norma Dickens and Mike Broome.

Members voted unanimously for the above committee members to serve until the next AGM.

Dougie was thanked for his outstanding work as chair for the association and also for all his hard work ensuring projects were both started and completed on site.

#### **9. Seed Talk – Cancelled from agenda**

**Any Other Business (AOB)** – added to agenda

Mr Storey reported that manure delivered onto his plot had been taken. It was stressed that nothing should be taken unless there is a sign indicating that it is 'free'

#### **10. Closing Comments**

The chair thanked Paul Davis for his contribution as a committee member and also thanked Marjory Midgley for her work as secretary and for her support.

To close Dougie thanked everyone for supporting him in his role and for the great community spirit of all plot holders, the growth of the allotment site was credited and stressed that things could only get better.

Marjory and Dougie were presented with gifts of thanks. Sarah Smith on behalf of all members thanked the committee for all they have done.

**Date and Place of AGM:**

2015 AGM date, venue and time to be agreed

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**Committee Members met straight after the AGM**

**Present:** Richard Bently, Mike Broome, Norma Dickens, Jane Fryer, Richard Fryer, Marjory Midgley, Vicky Newell, Bridget Watts.

**Apologies:** Wendy Sanderson (chair), Mike Wainwright, David Watkins.

**1. Election of Officers**

**Chair:** Richard Bentley was proposed by Richard Fryer and seconded by Bridget Watts. Richard accepted the position.

**Vice Chair:** Wendy Sanderson remains in this position; this will be confirmed with Wendy at the next committee meeting

**Treasurer:** Richard Fryer proposed by Marjory Midgley and seconded by Bridget Watts. Richard accepted the position.

**Secretary:** Norma Dickens proposed by Marjory Midgley and seconded by Bridge Watts. Norma accepted the position.

Next Committee Meeting: Tuesday 8<sup>th</sup> April at 7:30pm. Venue: Knaresborough Working Mans Club