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**Jubilee Allotment Association AGM 2022**

**AGM Minutes Date: 9th of February 2022**

**7.30 pm online VIA zoom**

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**Opening**

The Chair (Mark Madeley) read a statement thanking everyone for joining. He then read the Treasurer’s Report and Maintenance Report.

**Apologies:**

Joy Richards, Aileen Morris, Christine Brown and Lorraine Simcock

**Members:** Due to the COVID-19 restrictions, a physical register could not be taken. There were 26 members who attended, 6 of these are committee members( see below).

Meeting starts at 19:03pm.

**Minutes from 2021**

The minutes were proposed as being a true representation of the meeting from the previous AGM by Wendy and seconded John.

**Reports**

Report summaries were read by the Chair this year instead of individual members (such as the Treasurer).

The Chair discussed how the last couple of years have made some things difficult e.g., not being allowed to have community events, or maintenance days till late last year. Going forwards we hope to get back to normal. We are hoping this year to hold some community events, for example a produce show. If anyone has any ideas, please email the committee.

The Chair thanked the committee for all the work that goes on behind the scenes. There is a lot of organisation and admin that happens in the background. It is appreciated and crucial to keep our community and site going.

**Treasurer’s Report 2021/22**

The Treasurer’s Report was prepared by the current treasurer, Jill Martin. The Chair read out the report in the meeting and began with explaining the overall account spends. Corona virus restrictions during the year meant there has been little discretionary activity, so the accounts are limited to income from rentals and shed/water butt sales. Expenditure was for land rental, some maintenance of the site and the association.

The account balance has increased by £157.63.

Income - £4912.41

Income during 2021/22 was solely from plot rentals and associated items such as the sale of sheds to new tenants. The site was fully let throughout the year and we were able to re-let plots that became vacant. The Treasurer thanked Katy Madeley for quickly re-letting these vacant plots. The committee would like to thank retiring plot holders who donated their sheds and water butts to the association for sale to new tenants and the additional money this made for the association.

Expenditure - £4775.82

The main item of expenditure was the site rental. Other core expenditures were in maintaining equipment and site maintenance. With work completed on the main gate and deer fencing, and in improving the biodiversity of the site through wildflower and native species planting. Other miscellaneous expenditure included; small gifts for retiring committee members, a laminator, replacement toilet seat, trophy engraving and refreshments for maintenance days. Thanks went out to all those plot holders and committee members who have supported with maintenance and project work throughout the year, volunteering their time, energy and knowledge, especially our committed group of volunteer grass cutters. The Chair thanked everyone for making the site look great and minimised the expenditure for the association.

Running Balance - £2451.71

**Maintenance**

The chair then read the Maintenance Report written by Joy. Looking after the shared areas at  Jubilee Allotments this year has proved to be a great opportunity to meet other plot holders and to have the satisfaction of transforming some communal areas. JAA is not a council run site so we can’t sit back and wait for council employees to come and do the work. Happily, several JAA members have taken that on board and helped out with the communal care of shared areas. So, we now have a very small team of allotmenteer grass mowers who organise themselves to keep the grass tidy. The chair mentioned that we could always use extra help, so If anyone else would like to help out with this task this as your occasional gym alternative(!) please contact any committee member, who will happily organise for you to be included.

The site had a beautiful display of wildflowers last summer and we have sown even more seeds, both annual and perennial, plus we have planted bulbs to delight us all this spring and summer. The chair mentioned how fantastic it is to see how quickly many seeds and bulbs can be planted when a cheery gang get together, with tea, coffee and biscuits to sustain them.

The Chair spoke about the privilege we have of being in a rural area. One downside of that situation is that we have many wild visitors. The largest of these are the local deer. The fencing was improved last year, ensuring that it completely encloses the site, and by adding an extension to the gate. It has become clear that their determination to feast on our produce has beaten the challenge of the fence, although no doubt it deters some. The chair recognised it is still a problem and he suggested plotholders cover anything that deer may have a particular liking for. He also asked if anyone had anymore suggestions to deter them, to please get in touch.

The Chair explained that the committee will be putting out requests to help with maintenance and care of our site at various times through the year, he reiterated how important it is that everyone does their bit, and he encouraged all members to attend whenever they can. There are a variety of jobs from light work to heavy tasks. He commented that the site is looking really good.

**Rules and changes to constitution**

The final statement from the Chair was regarding changes to the constitution. The main change is  the annual plotholders rent payment date. This was approved at an extra-curricular meeting towards the end of last year. The plot payment date changed from the 1st April to 1st February. The Chair explained the reason for the change is to help new plotholders, as if they can take over surrendered plots in the dormant season, it allows them time to prepare for the new season. There were also a couple of small changes to some wording around keeping animals on site, no actual rule change, just clearer to understand.

**Motions**

The Chair then asked for any motions or comments on the above statements read. There were no motions, or any other comments brought forward.

**Chairman’s award**

Each year the Chairman decides on who he thinks deserves the Chairman’s award. This year he decided Jill (treasurer) should be awarded the trophy for taking on such a big role and doing a fantastic job at managing all of our funds and setting us up for online banking.

**Election of Committee members**

The chair asked for members who would like to step up to join the committee.

**Existing members**

**Chairman – Mark Madeley**

**Vice Chair – Joy Richards**

**Secretary – Georgia Gilbert**

**Treasurer – Jill Martin**

**Lettings – Katy Madeley**

**Events: Aileen Morris**

**Committee members – Kerri Tucker & Sarah Bosomworth**

The chair then asked if anyone wanted to put themselves forward to join the committee, whilst the previous committee members stepped down. There were no new members who wanted to join, however all previous members put themselves forward to join again.

Committee members to carry out plot inspections as agreed.

Members nominated themselves for roles, all were happy to stay within the roles they were in.

Members voted unanimously for the above committee members to serve until the next

AGM.

The chair then thanked everyone for joining and finished the meeting. The committee members then joined a new meeting to decide on roles.

**Date and place of AGM 2023:**

Date, time and venue to be agreed.

**Jubilee Allotments February 2022 meeting**

**Apologies:** Joy Richards, Aileen Morris

**Present:** Mark Madeley, Georgia Gilbert, Jill Martin, Katy Madeley, Kerri Tucker, Sarah Bosomworth

The meeting followed on from the AGM where the committee then needed to decide new roles. The new roles of the committee members are stated below:

**Chairman – Mark Madeley**

**Vice Chair – Joy Richards**

**Secretary – Georgia Gilbert**

**Treasurer – Jill Martin**

**Lettings – Katy Madeley**

**Social Media – Kerri Tucker**

**Events planning - Aileen Morris**

**Committee members –Sarah Bosomworth**

The committee then discussed how they thought the AGM had gone and discussed when the next meeting should be to plan for the year ahead.