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## **Jubilee Allotment Association AGM 2023**

**AGM Minutes Date: 6<sup>th</sup> of February 2023**

**7 pm online VIA zoom**

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### **Opening**

The Chair (Mark Madeley) read a statement thanking everyone for joining.

### **Apologies:**

Kevin Lodge, Mrs Fryer, John Freestone, Christine Brown, Birute Sakaliniene,

### **Members:**

Due to convenience, the meeting was held over zoom. There were 19 attendees, 7 of these were committee members. The meeting started at 19.05.

### **Minutes from 2021**

The minutes were proposed as being a true representation of the meeting from the previous AGM by Katy Madeley and seconded Joy Richards.

### **Chairmans introduction**

'Thank you to everyone for attending. We have a great community at Jubilee Allotments which improves year on year.

Last year we had a full year of maintenance days, and it was great to see so many volunteers at each event, this show great spirit and commitment, if everyone just did one maintenance day we would have more than enough for each day.

That being said, special thanks to Simon Crawford for continually cutting grass throughout the year outside of maintenance days, massive help thank you so much Simon.

Also, a huge thanks to Richard Hodgson for continually fixing holes in the fence after talking to Richard about it seems a big like groundhog day as one is fixed another appears, also recently Richard has filling holes in the road.

I'd like to thank the committee for all the hard work that goes on behind the scenes there is an awful lot that happens in the background that goes unnoticed it is very much appreciated and crucial to keep our community and site going.

We have 2 people stepping down from the committee so if anyone wants to join us, please let us know and we will invite you to the meeting after the AGM has finished and give you more information

I'll now pass you over to Jill for the treasurers report.

## **Reports**

### **Treasurers Report 2022/2023**

The accounts are summarised in the table below.

#### **Income**

Has come from plot rentals and associated items . The site was fully let throughout the year, and we were able to quickly re-let plots that became vacant during the year.

#### **Expenditure**

The main item of expenditure was the site rental, affiliations and insurance. Other expenditure was essential equipment and site facilities maintenance, website and equipment purchase. The cost of fees for the allotment bank account has increased considerably over the last year and in the interests of managing the associations money well, the committee will be looking to transfer to an alternative bank once plot fees have been collected for this forthcoming year.

| Bank Balance end of day<br>27/12/21 | Income  | Petty<br>cash | Expenditure<br>Cash          |   | Expenditure | Balance 07/01/23                                 |
|-------------------------------------|---------|---------------|------------------------------|---|-------------|--|
| 2436.07                             | 4497.00 | 21.44         |                              |   | 4297.35     | 2635.72 + 21.44<br>(cash)<br><br>= 2657.16 Total |
|                                     |         |               | <b>Expenditure Breakdown</b> |   |             |  |
|                                     |         |               |                              | Rent  | 3750.00     |  |
|                                     |         |               |                              | Insurance & affiliations                      | 120         |  |
|                                     |         |               |                              | Website/email (credit card) – reduced<br>rent | (54.72)     |  |
|                                     |         |               |                              | Site maintenance & equipment<br>servicing     | 246.97      |  |
|                                     |         |               |                              | Equipment purchase                            | 48.98       |  |
|                                     |         |               |                              | Miscellaneous                                 | 60.00       |  |
|                                     |         |               |                              | Bank Account cost                             | 71.40       |  |

Jill Martin Treasurer – 29th January 2023

## **Maintenance 2023**

Generally a successful year. The site is looking good thanks to all those who have joined in with maintenance mornings during the year. The planting of spring bulbs at the entrance to the site made a lovely display last year and is something to look forward to in the next few weeks.

A special thank you to Simon (& Rosie) who have taken on the lions share of the grass mowing for the year. This is a big task and is hugely appreciated. Additionally, thanks to Richard who has gone 'over and above' by filling pot holes on the road & repairing almost every hole in the perimeter chicken wire fencing!

Please remember as part of your tenancy agreement every plot holder is asked to attend at least one maintenance morning during the year. There are a variety of tasks to suit all abilities and are a good opportunity to meet other plot holders and have a chat with the committee members over a cuppa. The main wildflower area was another success this year with more perennial species coming through. The area did go over earlier than normal, this was due to the weather we had. Open country helped us out massively by collecting the cuttings and removing them, once the area had finished flowering. More Yellow Rattle was sown in autumn, to help tackle the vigorous grasses and allow more wildflowers to establish.

The woodland wildflower area at the top of the site has now established well with a variety of species flowering. Key species seen have been Selfheal, Oxeye Daisy and Mallow. These species will continue to germinate over the winter period so we will see more species flowering in the spring. The site has been fully let throughout the year with 13 plots re let to new tenants in 2022. There are 10 people currently on the waiting list, with a current wait time of around 7-8 months. Most plots have been kept in good condition during the year with only a few remaining below the standards required in the letting agreement. These will continue to be monitored by the plot review team to ensure we comply with the rules as agreed with the council.

We have been unable to find a regular manure supplier to deliver to site so if anyone is aware of anyone with stables who would might be able to supply us with their horse manure, please contact the committee. However regular deliveries of bark chippings have been arriving. If anyone has any queries or particular concerns about maintenance of the site please get in touch with the committee.

Joy then gave a special thanks to Open Country who have helped on site lots this year.

## **Chairmans report (part 2)**

'As I said earlier We have 2 committee members stepping down this year, so big thanks from everyone to Georgia (who has been secretary for the last 3 years) and Kerri Tucker who has been on the committee for the last couple of years, your energy will be missed but thanks and hopefully you both have received a gift voucher to say thanks you for all your help over the years, like I said earlier we do need a couple more on the committee as we have to legally be quorate to continue as an Allotment Association. We have 2 awards to give out this year.

The Chairmans award, is my personal award for anyone who has gone over and above throughout the year, last year was Jill for taking on the role of treasurer which is no small task, this year's award goes to someone who works tirelessly behind the scenes really helping us keep maintenance tasks down not only does this person do an additional huge job but also takes in the equipment to get it serviced every year, so this year's award goes to Simon Crawford, can I have a round of applause, Simon we will get the award to you soon.

The next award plot of the year, we know everyone works hard on their plot this is for any one in particular that have improved massively and stands out as worked hard and improved their own plot massively and is decided by the committee on advice from the inspections team, last year's winners were Open Country as some of you may have seen in the newsletter, this year's winner who has shown with a lot of hard work over a year, getting your family involved which is great to see is Richard Hodgson. You certainly have transformed a tired and run down plot into something that looks stunning, round of applause, as with Simons award, I'll get the trophy to you and we will get photos taken and put into a future newsletter.'

The Chair then asked if anyone had any questions and reminded any members who wanted to join the committee to stay online after the meeting.

Alison mentioned a community project which his happening around the Knaresborough area, very close to Jubilee Allotments. They're raising money to purchase land to create a forest community park.

## **Meeting ends**

The new committee then met for a meeting afterwards to divide roles. The roles were decided as the below, with the two individuals suggesting the roles.

Chair – Mark Madeley (WS & KM)

Vice Chair – Sarah Bosomworth (KM & JR)

Treasurer - Jill Martin (P & S)

Secretary – Joy Richards (GG & JM)

Committee members - Wendy Sanderson, Kerri Tucker, Paul Baines-holmes, Sandra Belovari, Richard Hodgson.

The next meeting will be held at 10:30am on the 12<sup>th</sup> of March.